



VILLAGE BOARD MEETING MINUTES

DATE: TUESDAY, JANUARY 21, 2025
LOCATION: SHERMAN VILLAGE HALL, 401 ST. JOHN DR, SHERMAN, IL 62684
TIME: 6:00 PM
TYPE: REGULAR BOARD MEETING OF THE SHERMAN VILLAGE BOARD OF TRUSTEES

VILLAGE BOARD IN ATTENDANCE

Trevor J. Clatfelter, President; Sean Bull, Trustee (arrived 6:27pm); Pam Gray, Trustee; Bret Hahn, Trustee; Brian Long, Trustee; Kevin Schultz, Trustee; Krista Sherrock, Trustee.

OFFICIALS IN ATTENDANCE

Don Craven, Corporate Counsel; Michael Stratton, Village Administrator; Tiffany Penley, Deputy Treasurer; Craig Bangert, Chief of Police

Media Present: Byron Painter

PUBLIC IN ATTENDANCE (from sign in sheet)

Garron Williams

OPENING

1. Roll Call. Clerk Stratton called roll call with all members present. President Clatfelter noted a quorum was present to conduct Village business.
2. Pledge of Allegiance. Garron Williams led the group in the Pledge of Allegiance.
3. Set Agenda. President Clatfelter asked the Board for non-action items to be added to the agenda. There being none, President Clatfelter requested a motion to set the agenda. *Motion by Trustee Gray, seconded by Trustee Long. Voice Vote with the Ayes having it 5/0. Motion Passed.*

CLERK'S REPORT:

1. Presentation of Meeting Minutes of December 3, 2024. Minutes of the Board Meeting minutes of December 3, 2024, were presented for approval. President Clatfelter asked if there were any additions or corrections. There being no additions or corrections, President Clatfelter requested a motion to approve. *Motion to Approve the Minutes of December 3, 2024, Board Meeting as presented by the Clerk was made by Trustee Hahn, seconded by Trustee Gray. Roll Call Vote Ayes having it 5/0. Motion Passed.*

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2. Presentation of Executive Session Meeting Minutes of December 3, 2024. President Clatfelter asked if there were any additions or corrections to the closed session minutes December 3, 2024 and if so to forward them to the Clerk. There being none, President Clatfelter requested a motion to approve the minutes as presented and remain in closed form public inspection. *Motion to Approve the Executive Session Minutes of December 3, 2024 Board Meeting as presented by the Clerk and remain closed from public inspection by Trustee Gray, seconded by Trustee Hahn. Roll Call Vote Ayes having it 5/0. Motion Passed.*
3. Presentation of Bills for Approval. President Clatfelter asked if there were any questions of the Board on the warrants presented by the Clerk. There being none, President Clatfelter called for a motion to approve the warrants as presented. *Motion to Authorize the Warrants as presented by the Clerk was made by Trustee Schultz, seconded by Trustee Long. Roll Call Vote Ayes having it 5/0. Motion Passed.*

TREASURER'S REPORT:

1. September 30, 2024 Treasurer's Report. President Clatfelter asked if there were any questions of the Board on the Treasurer's report presented by the Deputy Treasurer. There being none, President Clatfelter called for a motion to accept the Treasurer's report of September 30, 2024 as presented. *Motion to Accept the September 30, 2024 Treasurer's report was made by Trustee Schultz, seconded by Trustee Gray. Roll Call Vote Ayes having it 5/0. Motion Passed.*
2. October 31, 2024 Treasurer's Report. President Clatfelter asked if there were any questions of the Board on the Treasurer's report presented by the Deputy Treasurer. There being none, President Clatfelter called for a motion to accept the Treasurer's report of October 31, 2024 as presented. *Motion to Accept the October 31, 2024 Treasurer's report was made by Trustee Hahn, seconded by Trustee Gray. Roll Call Vote Ayes having it 5/0. Motion Passed.*
3. November 30, 2024 Treasurer's Report. President Clatfelter asked if there were any questions of the Board on the Treasurer's report presented by the Deputy Treasurer. There being none, President Clatfelter called for a motion to accept the Treasurer's report of November 30, 2024 as presented. *Motion to Accept the November 30, 2024 Treasurer's report was made by Trustee Long, seconded by Trustee Sherrock. Roll Call Vote Ayes having it 5/0. Motion Passed.*
4. FY24 Audit Presentation. Deputy Treasurer Penley addressed the Board on the final audit completion by KEB Auditors for the FY24.
5. FY25 Amended Budget & Appropriation Ordinance. Administrator Stratton noted the Public Hearing on the FY25 Amended Budget is set for February 18, 2025. Presentation on the amended budget will be provided at that meeting.

VILLAGE ENGINEER'S REPORT:

Kevin Kuhn was not present during the meeting. Administrator Stratton noted the Village Engineer will be present at the February 4 Board meeting to request use of RBI Funds for additional road mill and overlay projects for the upcoming season.

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LEGAL REPORT:

No Legal Report

VILLAGE ADMINISTRATOR & ECONOMIC DEVELOPMENT REPORT:

Administrator Stratton addressed the Board about the completion, legal approval and filing of the FY23 and FY24 TIF Reports with the State Comptroller's Office now that the FY23 and FY24 Audits were completed. Administrator Stratton presented a list of various TIF and other projects that will be on the project list for construction season 2025 with details coming in upcoming Board meetings to begin contract letting and bidding as required. Administrator Stratton reported on the annual events calendar and summer concert series for Sherman Village Park Amphitheater.

PRESIDENT'S REPORT: President Clatfelter

1. Discussion & Possible Acton RE: FY24 Audit Completion & Acceptance. President Clatfelter addressed the Board asking if there were any questions on the FY24 Audit of the Deputy Treasurer or Village Administrator. There being none, President Clatfelter requested a *Motion to accept the FY24 Audit as presented by the Clerk on behalf of the Auditors. Motion by Trustee Schultz, second by Trustee Hahn. Roll Call Vote with the Ayes having it 6/0. Motion Passed.*
2. Discussion & Possible Acton RE: Pay Requests for Truman Flatt for 2024 CIP. President Clatfelter addressed the Board noting two pay requests were presented through the Village Engineer for payment for work performed under the 2024 CIP for total amount of \$37,388.76 and asked if there were any questions of the Board. There being none, President Clatfelter requested a *Motion to approve payment of the requests as presented by the Village Engineer for the 2024 CIP with funds allocated through ARPA. Motion by Trustee Long, second by Trustee Bull. Roll Call Vote with the Ayes having it 6/0. Motion Passed.*
3. Discussion & Possible Action RE: RBI Fund Allocation for Certain Road Projects. Items was tabled until the February 4, 2025 Board meeting for presentation by the Village Engineer.

COMMITTEE(S) REPORT:

No Committee Reports.

SHERMAN POLICE DEPARTMENT:

Chief Bangert addressed the Board to recognize Gerald Schneider Sherman Police Officer that recently passed and thank the Board and Staff.

SHERMAN EMERGENCY MANAGEMENT AGENCY:

No EMA Report.

SHERMAN PUBLIC WORKS:

No Public Works Report.

NEW BUSINESS:

No new business report.

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OLD BUSINESS:

No old business to address.

CIVIC ORGANIZATIONS:

No civic organizations signed in to address the Board.

PUBLIC COMMENT:

Garron Williams, Eagle Scout addressed the Board about the raising of \$1,400 for the purchase of an outdoor flag receptacle for use to place and properly retire American flags. The Board agreed to match the funds in prior Board meetings and staff was directed to work with Eagle Scout Williams to procure and place the retire flag receptacle. The receptacle was approved for placement at the Village Hall Offices near the Administration Offices.

EXECUTIVE SESSION:

No Executive Session.

AJOURNMENT:

President Clatfelter noted there were no further matters to come before the Board. President Clatfelter requested a *Motion to adjourn the public meeting. Motion by Trustee Schultz; seconded by Trustee Hahn. Voice Vote with the Ayes having it 6/0. Motion Passed. Meeting adjourned at 6:52pm.*